

CITY OF ALAMEDA

Memorandum

To: Honorable Mayor and
Members of the City Council

From: Lisa Goldman
Acting City Manager

Date: March 1, 2011

Re: Discuss and Appoint the Community Stakeholders to Serve on a City
Manager Interview Panel

BACKGROUND

On January 4, 2011, the City Council began the process to recruit and select a City Manager. A City Council subcommittee comprised of the Mayor and Vice Mayor chose six candidates from approximately 65 applications to invite to an interview with the City Council on February 19, 2011. From those interviews, the City Council selected three finalists to invite back for interviews with community and City employee representatives.

DISCUSSION

On February 15, 2011, the City Council decided on the selection process to be used for the two or three City Manager finalists chosen after the City Council interviews. This process entailed having three separate panels interview each of the City Manager finalists and make recommendations to the City Council.

It was determined that these interview panels would be comprised of the following:

- (1) City department heads,
- (2) Representatives from each of the eight City employee bargaining units, and
- (3) Community stakeholders comprised of:
 - a) one member appointed by each City Councilmember, and
 - b) five members who are representative of Alameda community organizations.

The community organization members have been tentatively identified as:

Margie Sherratt, Vice President – Board of Education, Alameda Unified School District
Jordan Battani, President - Alameda Hospital Board
Dr. Jannett Jackson, President - College of Alameda
Doug Biggs, Director - Alameda Point Collaborative
Jeff Cambra - Alameda Business Alliance

In order to move forward with setting a date for these interviews, it is recommended that the City Council discuss and identify the community members to serve on the City Manager community stakeholder interview panel. It is also recommended that that City Council subcommittee be given the authorization to name a substitute to the panel in the event a named representative from one of the community organizations is not available to serve.

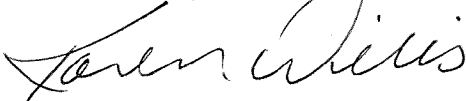
FINANCIAL IMPACT

The funds for this will be paid from the City's non-departmental contingency budget (001-1010).

RECOMMENDATION

Discuss and appoint the community stakeholders to serve on a City Manager interview panel.

Respectfully submitted,



Karen Willis
Human Resources Director

Approved as to funds and account,



 Fred Marsh
Controller